



Appeals form

If you believe a decision Link Wentworth made in relation to your tenancy or application was unfair or incorrect you can use this form to lodge an appeal. See our Appeals Policy on our website www.linkwentworth.org.au for examples of matters that can and cannot be appealed.

Please attach any supporting documents that may assist with the review.

If you have any questions or need help completing this form, please call us on 9412 5111 (Chatswood Hub) or 4777 8000 (Penrith Hub) or email enquiries@linkwentworth.org.au.

If you require an interpreter please advise Link Wentworth, or if you have a hearing or speech impairment please use the TTY service; Freecall 1800 810 586. A TTY phone is required to use this service.

Do you need a translator? TIS National provides access to phone and on-site interpreting services in over 150 languages. Call 13 14 50.

Appeal Type

- Assessment of housing application
- Application for rehousing
- Tenancy issues
- Allocation of Housing
- A decision made about maintenance to your home
- Repair charges
- A decision made about a modification to your home
- Rent Assessment
- Other: _____

Your Details

Tenancy ID: _____ OR Applicant ID: _____

First name: _____

Last name: _____

Address:

Phone number (mobile or landline): _____

Email: _____

Do you require an interpreter?

- Yes
- No

If yes, what language? _____

Would you like us to contact a third party?

- Yes – please provide a name and contact number below
- No

Please make this person aware that someone from Link Wentworth will be contacting them about this matter. By filling in this form, you give Link Wentworth permission to contact this person and discuss the matter about this appeal with them.

Name: _____

Phone number: _____

What is your relationship to this person? (e.g., support worker, sibling):

Appeal Details

If you need more room please attach notes, or evidence to this form.

Appeal details (what decision did we make that you want changed?):

Resolution required (what do you want us to do?)

Have you already discussed this matter with a staff member?

- Yes
- No

If *yes*, were you told why the decision was made?

- Yes – Please give details below
- No – Go to next question

Decision details:

Have you provided further evidence to support your appeal?

- Yes – Please list and supply with this form (Link Wentworth can take copies as requested)
- No

Evidence attached:

Accelerated Appeal Consent

In the following decisions, Link Wentworth conducts an accelerated appeals process. This means if a decision is made which is not in your favour, Link Wentworth can make a referral of your file to the Housing Appeals Committee who will conduct an independent 2nd tier review of the decision.

Please choose the type of review requested:

- Section 145 – A review of not being eligible for an extension of lease under Section 145 of the Residential Tenancies Act.
- Section 149 – A review under Section 149 of the Residential Tenancies Act for Relocations Management Purposes.
- Private Rental Subsidy – A review of a decision to end your Private Rental Subsidy (PRS) assistance.
- Start Safely Private Rental Subsidy – A review of a decision to end your Start Safely Private Rental Subsidy.
- Succession of Tenancy - A review of not being eligible for succession of a tenancy.

By ticking this box, you consent to Link Wentworth making a direct referral of your file to the Housing Appeals Committee for review for an accelerated appeal:

- I consent

Signature: _____

Date: ____ / ____ / ____